

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities – laboratory, library, sports complex, computers, classrooms etc.

1. All proposals for construction of new academic building, library, class room and electrical appliances are submitted by Estate & Works Officer (EWO), DIAT to DRDO headquarter with SOC along with proper justification and supporting documents. DRDO HQ constitutes Board of Officers (BOO) and on the recommendation of the BOO, the competent authority may consider the proposal for sanction. The sanctioned works are either executed by CCE (W), Pune or MES, Girinagar, Pune.
2. Maintenance and repairing of academic buildings, library, classrooms, electrical appliances and other physical infrastructure of DIAT is done by the Military Engineering Service (MES), Girinagar Pune. The Estate & Works Officer on behalf of Vice Chancellor intimates the construction, maintenance and repairing related requirements, as and when required, to the MES.
3. The DIAT receives grants-in-aid from the department of Defence R & D, Ministry of Defence, Govt of India for procurement of different items which include salary, equipments, chemicals and glassware, sports items, books & journals, equipment and contingency.
4. While purchasing equipment from any fund, it is generally ensured that the installation charges and maintenance charges (within warranty period) are provided by the company, which delivers the equipment. Such clause is inserted in the work order of the equipment.