



DEFENCE INSTITUTE OF ADVANCED TECHNOLOGY,
DEEMED UNIVERSITY, PUNE - 411025
 Autonomous Organization of Department of Defence R & D,
 Ministry of Defence , Govt. of India

Room No

Application for Guest Accommodation in _____ Hostel

(Fill the details in **BLOCK LETTERS** only)

SECTION 1 : PERSONAL DETAILS OF GUEST

Full Name of Student/Officer													
Total Guests													
Name and Relationship													
Mobile No. & Email Id													
AADHAR No													
Gender	M	F	T	Blood Group									
Name and Relationship													
AADHAR No													
Gender	M	F	T	Blood Group									
Name and Relationship													
AADHAR No													
Gender	M	F	T	Blood Group									
Name and Relationship													
AADHAR No													
Gender	M	F	T	Blood Group									

SECTION 2 : ACADEMIC PROGRAMME/COURSE DETAILS OF STUDENT/OFFICER

Organization/Lab/ Esttb Name													
Course Applied For													
Name of the Course									Course Code				
DIAT Department Name									DIAT Reg. No.				

SECTION 3 : DECLARATION BY THE GUEST(S)

1) I am aware of Food and Accommodation charges as published by DIAT(DU) applicable for Guests

2) I am aware that, Payment of Hostel Charges is Only through ONLINE PAYMENT to **PMMC** Account against receipt by Hostel Staff. Cash transactions are strictly Prohibited. Claims with regard to cash payments will not be entertained.Transaction Receipts should be sent to **hmc@diat.ac.in**.

3) I have verified, taken over the inventory in the room allotted as per the list and submitted the duly signed inventory form along with this application. I am aware that, for any loss, damage or deficiency of the inventory in my room and hostel premises, I will be imposed charges as decided by HMC at the time of permanent vacation of Hostels.

4) I am aware that, my accommodation in the hostels is subject to availability for a maximum duration of 1 week. I will vacate as when ordered by HMC. programme.

(Name & Sign of the Student/Officer)

(Name & Sign of the Guest)

SECTION 4 : FOR OFFICE USE ONLY

Arrival Date																			
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Check List :

- 1.Aadhaar Address Proof
- 2.Reccomendation letter from Student /Officer

Received all the above documents of Guests of Student/Officer. Room No._____may be allotted.

Name & Signature(Hostel Manager)

Name & Signature(Hostel Warden)

Hostel Vacating Date			
Food Charges Paid, Rs.			
Accommodation Charges Paid, Rs.			
Damage/ Deficiency (if any) Charges Paid, Rs.			
Total Charges Paid, Rs.			
Online Payment Transaction ID			
Bill Book No.		Receipt No.	Date

Check List :

- 1) Room Inventory Handing/Takingover Form duly signed by Hostel Caretaker and Occupent
- 2) Damage/ Deficiency (if any) Report by Hostel Caretaker

Name & Signature(Hostel Manager)

Name & Signature(Hostel Warden)